

[YOUR ADDRESS HERE]

[RECIPIENT ADDRESS HERE]

Dear Sir/Madam,

LETTER OF ACCEPTANCE
REF NO: GES/AS/HRU/X-U
STAFF ID: 1223/09

With reference to your letter dated 17th February 2022 with the number Ref No: **GES/AS/HRU/X-U**, promoting me to the grade of **Principal Superintendent** in the Ghana Education Service, I wish to write to accept the offer in good faith.

I pledge to work hard to justify the promotion.

Thank you.

Yours Faithfully,

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[YOUR NAME]